

# Whiteley Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 23<sup>rd</sup> May 2012 at 7.46pm.

**Parish Council Committee members present:** Colin Bielckus (Chairman), Peter Inman (Vice-Chairman), Vivian Achwal, David Jenkins.

Parish Councillors Hazel Croft-Phillips, Roland Diffey, Sheena King, Tazmin Smith, Pat Thew, one member of the public, Parish Clerk Nicki Oliver.

1. **To elect a chairman for the ensuing year** Colin Bielckus elected.
2. **To elect a vice-chairman for the ensuing year** Peter Inman elected.
3. **To receive apologies for absence** Mike Evans.
4. **To receive declarations of interest regarding agenda items** None.
5. **To adjourn meeting to allow participation by members of the public** Cllr Pat Thew asked when the next income and expenditure report would be available. The Clerk advised it would be in July for the period April-June and would be available to the public.
6. **Meeting resumed to consider the following agenda items:**

6.1 To receive internal auditors report **The internal audit has been completed and no issues have been raised.**

6.2 Proposal to recommend to Full Council that the 2011/12 accounts be approved for external audit as follows:

1. Receipts and payments accounts 2011/12
2. Asset register April 2012
3. Supporting statement 2011/12
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2012/13 / Review April 2012
5. Annual Governance Statement 2011/12

**Agreed to recommend to Full Council.**

6.3 To review Committee Terms of Reference **Agreed that no changes were required.**

6.4 To note current bank balance **Bank balance end April 2012 £98,189. Balances for the previous year to be forwarded to the Chairman.**

7. **To identify any unmanaged risks within this committee's remit** Interest bearing accounts to be researched for when the Whiteley Fund is received. Lloyds new system for multiple signatories for online banking to be researched.

- 8. Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** The activities of the committee during the last year have been included in the annual report for the June Whiteley Voice including details of grants made.
- 9. Recent correspondence / reports from meetings of relevance to this committee** None.

Meeting closed 8.03pm