

# Whiteley Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 22<sup>nd</sup> May 2013 at 8.15pm.

**Committee members present:** Colin Bielckus (Chairman) Chris Wye (Vice-Chairman) David Jenkins, Pat Thew, Roland Diffey, Hazel Croft-Phillips, Mike Evans, Chris Harper, Tasmin Smith.

Parish Councillor Vivian Achwal, four members of the public, Parish Clerk Nicki Oliver.

1. **To elect a chairman for the ensuing year** Colin Bielckus elected.
2. **To elect a vice-chairman for the ensuing year** Chris Wye elected.
3. **To receive apologies for absence** None.
4. **To receive declarations of interest regarding agenda items** None.
5. **To adjourn meeting to allow participation by members of the public**  
Resident Brenda Hatch noted the bank balance and objected to the annual increase in the precept. **The Chairman advised that the Council was building reserves to ensure high cost assets such as play area equipment can be replaced when necessary without making large increases to the precept.**
6. **Meeting resumed to consider the following agenda items:**
  - 6.1 To receive internal auditor's report **Refer to next meeting, report to be circulated, no issues raised to effect the external audit.**
  - 6.2 Proposal to recommend accounts for external audit comprising:
    1. Receipts and payments accounts 2012/13
    2. Asset register April 2013
    3. Supporting statement 2012/13
    4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2013/14 / Review April 2013
    5. Annual Governance Statement 2012/13
    6. Audit return Section 1, Section 2 and Section 4 **Recommend to Full Council for approval.**
7. **To identify any unmanaged risks within this committee's remit** None.
8. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** End of year accounts to be included in the June edition of the Whiteley Voice as part of the annual report.
9. **Recent correspondence / reports from meetings of relevance to this committee**  
Bank balance end April 2013 £132,883 (first half of precept received)

Meeting closed 8.35pm