

Whiteley Town Council

Finance Committee

Dear Committee Members

You are hereby summoned to attend a meeting of the above Committee to be held in the Council Rooms at Meadowside Leisure Centre, Whiteley on 17th May 2017 at **8pm**. The business to be transacted at that meeting will be:

- 1. To receive apologies for absence**
- 2. To receive declarations of interest regarding agenda items**
- 3. To adjourn meeting to allow participation by members of the public**
- 4. Meeting resumed to consider the following agenda items:**

4.1 To elect a Vice-Chairman for the ensuing year

4.2 To review and agree committee objectives for 2017/18

4.3 To review committee terms of reference

4.4 To consider options for depositing council funds (Chairman)

4.5 To consider whether a Segregation of Duties Policy / Matrix is required (Chairman)

4.6 To consider issues raised by LGPS funding consultation (Chairman)

4.7 To receive income and expenditure report April 2016 - March 2017

4.8 To receive internal audit report

4.9 To review accounts for external audit as follows:

1. Risk Assessment for major public assets (approved 6th March 2017)
2. Review of internal audit controls (approved 6th March 2017)
3. Internal audit tests
4. Annual Governance Statement 2016/17
5. Receipts and payments accounts 2016/17
6. Asset register March 2017 (approved 6th March 2017)
7. Supporting statement 2016/17
8. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2017/18
9. Draft external audit return

4.10 To consider a grant application from Citizens Advice Winchester District

4.11 Proposal to adopt a Discretions Policy for the Council's membership of the Local Government Pension Scheme

- 5. To identify any unmanaged risks within this committee's remit**
- 6. Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available**
- 7. Recent correspondence / reports from meetings of relevance to this committee.**

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