

Whiteley Town Council

Finance Committee

Dear Committee Members

You are hereby summoned to attend a meeting of the above Committee to be held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 18th April 2018 at **8pm**. The business to be transacted at that meeting will be:

- 1. To receive apologies for absence**
- 2. To receive declarations of interest regarding agenda items**
- 3. To adjourn meeting to allow participation by members of the public**
- 4. Meeting resumed to consider the following agenda items:**

4.1 To consider options for depositing council funds (Chairman)

4.2 To consider whether a Segregation of Duties Policy / Matrix is required (Chairman)

4.3 To consider issues raised by LGPS funding consultation (Chairman)

4.4 To receive income and expenditure report to end of March 2018

4.5 To review draft 2017/18 accounts for internal audit as follows:

1. Risk Assessment for major public assets (approved 5th March 2018)
2. Review of internal audit controls (approved 5th March 2018)
3. Proposed internal audit tests
4. Annual Governance Statement 2017/18
5. Receipts and payments accounts 2017/18
6. Asset register March 2018 (approved 5th March 2018)
7. Supporting statement 2017/18
8. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2018/19

5 To identify any unmanaged risks within this committee's remit

6 Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available

7 Recent correspondence / reports from meetings of relevance to this committee.