



Whiteley Parish Council

Minutes of a meeting of the above Council held at Meadowside Leisure Centre, Whiteley on Monday 1st June 2009 at 7.15pm.

Councillors present: David Jenkins (Chairman), Vivian Achwal, Colin Bielckus, Lesley Dennis, Kairen Goves, Brenda Hatch, Al Menzies, Pat Thew

PCSO Owen Reeves, Parish Clerk Nicki Oliver

- 1. To receive apologies for absence** Mike Evans, Brian Hughes, Freddie Allgood (County Councillor) Mike Anthony (District Councillor)
- 2. To receive declarations of interest regarding agenda items**
- 3. To adjourn meeting to allow participation by members of the public.**

Cllr Menzies raised concerns that the football pitches were being watered with sprinklers for several hours during the hottest part of the day, this was considered to be a waste of water.

The First Responders have requested transponders for the Yew Tree bus gate as their area covers Botley Road. Clerk to investigate.

3.1 Report from Meon Valley Safer Neighbourhood Team and to receive any concerns from residents

PCSO Owen Reeves reported on the local crime statistics for Whiteley, very few incidents, there were six cases of rowdy and inconsiderate behaviour during May which have been dealt with.

3.2 Report from County Councillor: report circulated prior to meeting.

3.3 Reports from District Councillors: report from Cllr Achwal circulated prior to meeting.

3.4 Chairman's announcements: it was noted that the Chairman thanked Cllr Achwal for her support at the last meeting.

The resignation of Chris Cousin was noted with regret, Chris was thanked for her energy and enthusiasm whilst serving as councillor and Chairman of Recreation and GP Committee.

4 Meeting resumed considering the following agenda items:

- 4.1 To approve and sign the minutes of the AGM held on 11th May 2009 minutes approved and signed.**

4.2 Recommendation that 2008/9 accounts for audit be approved comprising:

1. Receipts and payments account 2008/9
2. Asset register 31st March 2009
3. Supporting statement 2008/9
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2009/10
5. Annual Governance Statement 2008/9
6. Audit return 2008/9 comprising :
 - a. S1. Statement of accounts,
 - b. S2. Annual governance statement,
 - c. S4. Annual internal audit report

Resolved.

4.3 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman) **next meeting 24th June.**

4.4 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)

4.4.1 To receive minutes of meeting 20th May 2009 **minutes received.**

4.5 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.5.1 To receive minutes of meeting 20th May 2009 **minutes received.**

4.6 To receive a report and recommendations from the Transport and Highways Committee (Cllr Goves)

4.6.1 To receive minutes of meeting 20th May 2009 **minutes received.**

4.7 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)

4.7.1 To receive minutes of meeting 20th May 2009 **minutes received.**

4.7.2 Proposal to make grant of £200 to Bishops Waltham and Meon Valley Citizens Advice Bureau **resolved.**

Note PC request for number of Whiteley residents served by the Bishops Waltham and Meon Valley CAB received this response: *An analysis of our stats for the first 3 months of this year, show a total of 21 client contacts with people from Whiteley. This represents 2.6% of all client contacts for that quarter (820).*

4.8 Report from the Newsletter Working Party (Cllr Goves/Cllr Menzies) **Working Party meeting to be arranged.**

4.9 Report on the Parish Council website (Clerk) **new website is now online, please report any errors or omissions to the Clerk.**

4.10 Reports from Councillors/Clerk on recent meetings attended

5 Recent correspondence

Yew Tree Drive improvements: email from HCC Karen Walton MIHT Safer Routes to School Programme Manager:

I currently have £20k allocated (through the Safer Routes to School Programme) to implement improvements to the school crossing patrol on Yew Tree Drive. An engineer will shortly be attending site to draw up the proposals and I will ensure you are kept informed of progress.

6 Accounts for payment

It was resolved to pay the following accounts:

| No | Chq no | Recipient | Amount | Notes *reimburse Clerk |
|----|--------|-------------------------------------|--|--|
| | 557 | Cancelled | | |
| 1 | 558 | Whiteley Primary School | £100.00 | Parish Assembly Grant s137 |
| 2 | 559 | Henry Cort Community College | £100.00 | Parish Assembly Grant s137 |
| 3 | 560 | ACE Catering | £300.00 | *Catering for Parish Assembly |
| 4 | 561 | Russell Jackubowski | £500.00 | Sculpture bench workshop fee |
| 5 | 562 | Ken Abraham | £170.00 | Internal audit |
| 6 | 563 | Harry Dennis | £26.96 | Delivery of Whiteley Voice |
| 7 | 564 | Mike Evans | £159.91 | PC admin expenses £125.86 (Copy of Office 2007 software, ink for printer, drinks for APA) Chair's exp £34.05 |
| 8 | 565 | WCC | £57.50 | April room hire |
| 9 | 566 | Staples | £8.31 | *Envelopes |
| 10 | 566 | Print Cartridge Direct | £18.37 | *Ink for printer |
| 11 | 566 | Buchanan Events | £20.70 | *Table hire for Parish Assembly |
| 12 | 566 | Nicki Oliver | £926.64 -£185.20 -£49.57 -£60.23 £631.64 | *Clerk's salary June Tax NI Pension contributions Total |
| 13 | 566 | Home as office | £21.00 | *Clerk's expenses June |
| 14 | 566 | Telephone and internet | £27.00 | *Clerk's expenses June |
| 15 | 567 | HCC | £232.59 | Employee and employers pension conts |
| 16 | 568 | Bishops Waltham and Meon Valley CAB | £200.00 | Agreed grant |
| 17 | 569 | S Garrett | £10.00 | Delivery of Whiteley Voice |
| | | Total | £2,583.98 | |

Meeting closed 8.44pm

Signed

Date