



# Whiteley Parish Council

Minutes of the Full Council meeting of the above Council held at Meadowside Leisure Centre, Whiteley on Monday 2<sup>nd</sup> July 2012 at 7.15pm.

**Councillors present:** Mike Evans (Chairman), David Jenkins (Vice-Chairman), Vivian Achwal, Colin Bielckus, Hazel Croft-Phillips, Roland Diffey, Peter Inman, Sheena King, Tasmin Smith, Pat Thew.

PC Lee Paddick from Park Gate Police Station, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** County Councillor Patricia Stallard, District Councillor Sam Newman-McKie.
- 2. To receive declarations of interest on agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public.** Not required.

**3.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents** PC Paddick provided an overview of recent incidents which are being dealt with by the Police.

**3.2 Report from County Councillor** Report circulated prior to meeting. Response to Cllr Jenkin's question about school places at Whiteley Primary below:

Total Offers for 2012	90
First Preference Applications	120
First Preference Offers	90
Second Preference Applications	15
Second Preference Offers	0
Third Preference Applications	9
Third Preference Offers	0

**3.3 Reports from District Councillors** Report circulated at meeting.

**3.4 Chairman's announcements** None.

- 4. To resume the meeting to consider the following agenda items:**

4.1 To approve and sign the minutes of the Full Council meeting held 11<sup>th</sup> June 2012 **Minutes approved and signed.**

4.2 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman)

4.2.1 To receive minutes of meeting held 20<sup>th</sup> June 2012 **Minutes received.**

4.2.2 Proposal to appoint Cllr Mike Evans as Lead Member for Member Development **Resolved.**

4.2.3 Proposal to adopt the following documents required to achieve the Member Development Charter:

1. Member training and development needs analysis **Resolved. All councillors to return the needs analysis to the clerk by 6<sup>th</sup> July.**
2. Council role profiles **Resolved.**
3. Induction programme for new councillors **Resolved.**
4. An introduction for new councillors **Resolved.**
5. Training/member development plan 2012/13 **Resolved.**  
**Above documents to be reviewed annually.**

4.3 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)

4.3.1 Proposal to carry out repairs to wet pour safety surfacing in play areas for the sum of £5,000 – order to be placed with OCS **Resolved.**

4.4 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.4.1 To receive minutes of a meeting held 20<sup>th</sup> June 2012 **Minutes received.**

4.5 To receive a report and recommendations from the Highways and Transport Committee (Cllr Diffey)

4.5.1 To receive minutes of meeting held 20<sup>th</sup> June 2012 **Minutes received. Following a request from the Parish Council Yew Tree Drive has been opened until 20<sup>th</sup> July whilst work is carried out to the overhead power lines in Park Way. Traffic counters have been installed to monitor the impact of the opening.**

4.6 To receive a report and recommendations from the Finance Committee (Cllr Bielckus) **No report this month.**

4.7 Report from The Whiteley Voice Editor (Cllr Inman) **The summer edition has been delivered.**

4.8 Report on the Parish Council website (Clerk) **Nothing to report this month.**

4.9 Reports from Councillors/Clerk on recent meetings attended **No meetings to report.**

4.10 Reports and evaluation of training and development sessions attended by Councillors/Clerk **The Clerk has attended General Power of Competence training and will be taking the exam to achieve the additional CiLCA unit required for the Council to use the Power. An up to date CiLCA qualification is also a requirement for Quality Parish Status making the training worthwhile.**

5. **Recent correspondence** List circulated prior to meeting.

6. **Accounts for payment** It was resolved to pay accounts as shown on page 3.

### Whiteley Parish Council

#### Accounts for payment July 2012

No	Chq no	Recipient	Amount	Notes *reimburse Clerk
1	840	Hampshire Flag Company	£267.00	Flags for the Fun Day
2	841	Little Monsters	£504.00	Inflatable assault course for Fun Day final payment
3	842	Classic Miniatures	£444.55	Medals for the Fun Day
4	843	Peter Inman	£62.02	Whiteley Voice expenses
5	844	HCC	£55.80	Maps of parish for new councillors
6	845	Solent Locksmith	£57.71	Replacement lock for Meadowside barrier, original disappeared
7	846	OCS (Cannon)	£2,956.22	16th April - 13th May grounds maintenance and hub cleaning
8	847	Footprint	£1,509.00	Whiteley Voice and YTD postcard printing
9	848	Colin Bielckus	£19.80	Travelling (Passenger Transport Forum)
10	849	HCC	£305.72	Employer/employees pension
11	850	Wickham Post Office	£110.00	*Postage
12	850	Amazon	£78.00	*Printers for hub/councillors to borrow
13	850	Nicki Oliver	£852.22	*Clerk's salary July
14	850	Home as office	£23.00	*Clerk's expenses
15	850	Telephone and internet	£33.33	*Clerk's expenses
16	850	Travelling	£51.66	*Clerk's travelling 12.06 - 4.7.12
		<b>Total</b>	<b>£7,330.03</b>	

Signed.....

Date.....