

# Whiteley Town Council

Minutes of the Annual General Meeting of the above Council held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Monday 12<sup>th</sup> May 2014 at 7.15pm.

**Councillors present:** Mike Evans (Chairman), David Jenkins (Vice-Chairman), Colin Bielckus, John Butter, Malcolm Butler, Hazel Croft-Phillips, Chris Harper, Tasmin Smith, Pat Thew, Chris Wye.

Sgt Nick Morgan, PCSO, one member of the public, Parish Clerk Nicki Oliver

- 1. To elect a Chairman of the council for the ensuing year** Mike Evans elected.
- 2. To receive the Chairman's declaration of acceptance of office** Received.
- 3. To elect a Vice-Chairman of the council for the ensuing year** David Jenkins elected.
- 4. To receive apologies for absence** Vivian Achwal, District Councillor Sam Newman-McKie, County Councillor Patricia Stallard.
- 5. To receive declarations of interest on agenda items** None.
- 6. To adjourn meeting to allow participation by members of the public.**

Resident Keith Slack raised the following concerns:

- Notice boards not always up to date **Noted by board holders.**
- Grass cutting in Marjoram Way to a very poor standard **Grass cutting is Winchester City Council's responsibility, concerns will be forwarded.**
- Problems ongoing with dangerous parking in Marjoram Way **Sgt Nick Morgan will look at parking to see if it within the law. WCC to be chased for missing white lining.**

**6.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents** Sgt Morgan reported on incidents during February to April. Issues of inconsiderate parking, drug supply and car drifting are being addressed. Cllr Thew asked whether commercial vehicles could be prevented from parking overnight in residential roads. Sgt Morgan to report back on key issues.

**6.2 Report from County Councillor** Report circulated prior to meeting.

**6.3 Reports from District Councillors** Report circulated prior to meeting.

**6.4 Chairman's announcements** None.

## **7. To resume the meeting to consider the following agenda items:**

7.1 To approve and sign the minutes of Full Council 7<sup>th</sup> April 2014 **Minutes approved and signed.**

7.2 Review of all policies and procedures **Refer to SDP Committee.**

7.3 Receipt of nominations to existing committees and outside bodies  
**Memberships agreed.**

7.4 Review of inventory of land and assets including buildings and office equipment **Asset list included with end of year accounts.**

7.5 Review and confirmation of arrangements for insurance cover in respect of all insured risks **Insurance reviewed when renewal due.**

7.6 Review of the Council's and/or employees' memberships of other bodies  
**Council to continue membership of HALC, WDALC, HPFA and SLCC for clerk.**

7.7 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman) **Next meeting 21<sup>st</sup> May.**

7.8 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)

7.8.1 Proposal to carry out skatepark repairs as recommended by installer Gravity for the sum of £2,800 + VAT **Resolved.**

7.9 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

7.9.1 To receive minutes of meeting held 23<sup>rd</sup> April 2014 **Minutes received. It was noted that the application for The Spinney in Lady Betty's Drive has been refused.**

7.10 To receive a report and recommendations from the Transport and Highways Committee

7.10.1 To receive minutes of meeting held 23<sup>rd</sup> April 2014 **Minutes received. Correspondence regarding parking in Marjoram Way ongoing with both WCC and residents.**

7.11 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)

7.11.1 Proposal to make a grant of £500 to The Rainbow Centre, Centre to be advised that a viable business plan will be required with any future grant application. **Resolved.**

7.12 Report from the Whiteley Voice Editor (Clerk) **Next edition due to be circulated in June.**

7.13 Report on the Town Council website (Clerk) **Website rebranded for name change, also using a new server.**

## 7.14 Reports from Councillors/Clerk on recent meetings attended

7<sup>th</sup> April presentation from British Land and Dawnus on cinema proposals - all  
8<sup>th</sup> April WDALC presentation on providing community defibrillators and from Ken Brown from Fieldfare Local Action Group on LEADER funding programme Cllr Butler, Cllr Harper, Cllr Butter, Cllr Thew, Clerk  
11<sup>th</sup> April Meadowside Music Festival progress meeting Cllr Thew, Cllr Jenkins, Cllr Evans  
11<sup>th</sup> April WCC Licencing meeting – progress licence application for Festival Cllr Thew, Clerk  
1<sup>st</sup> May North Whiteley design codes workshop – all  
9<sup>th</sup> May Meadowside Music Festival progress meeting Cllr Thew, Cllr Jenkins, Cllr Smith  
Tuesdays cinema progress updates with developer Chairman  
15<sup>th</sup> May Licence Hearing for Meadowside Music Festival, clerk attending.

**8. Recent correspondence** List circulated prior to meeting.

### 9. To note current bank balances

<b>Bank balances 12<sup>th</sup> May 2014</b>	
Treasurers ac	£2,419
Instant access ac	£348,824
Total	<u>£351,243</u>
Of this balance £167,916 is the Whiteley Fund	

**10. Accounts for payment** It was resolved to pay accounts as shown on page 4.

## Accounts for payment May 2014

No	chq/BACS	Recipient	Amount	Notes *reimburse Clerk
1	BACS	Ace Catering	£850.00	Catering for Parish Assembly
2	BACS	Buchanan Events	£492.00	Chair and table hire for Assembly
3	BACS	Whiteley Primary School	£427.00	Agreed grant towards kiln repairs
4	BACS	Cornerstone C of E Primary	£500.00	Agreed grant towards play equipment
5	BACS	Winchester City Council £6,059.26  £504.00 <u>-£1,200.00</u>	    £5,363.26	Service charge for council rooms April 13-March 13 Ditto for April 2014 Ddt precept not paid - WCC error
6	BACS	Aqua Cleaning	£132.00	Bus shelter cleaning
7	BACS	Steve Knight	£300.00	Delivering cinema leaflets, recharge to Dawnus
8	BACS	Mill Farm	£295.20	Hedging plants for boundary between skatepark and shopping centre
9	BACS	Simoney Badges	£87.90	Town Councillor badges
10	BACS	Kompan	£117.12	Replacement spinning bowl for Meadowside play area
11	BACS	Makro	£21.56	*Cups and table covers for Assembly
12	BACS	Tesco	£24.10	*Juice for Assembly
13	BACS	Print Cartridge Direct	£49.97	*Ink for ink jet printer
14	BACS	Nicki Oliver	£871.07	*Clerk's salary May
15	BACS	Home as office	£26.50	*Clerk's expenses May
16	BACS	Telephone and internet	£41.67	*Clerk's expenses May
17	BACS	Travelling	£93.00	*Clerk's travelling/expenses 08.04 - 12.05.14
18	BACS	HCC	£317.63	Employer/employees pension November
		<b>Total</b>	<b>£10,009.98</b>	

Meeting closed 9.25pm

Signed.....

Date.....