



Whiteley Town Council

Minutes of the Full Council meeting of the above Council held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Monday 2nd June 2014 at 7.15pm.

Councillors present: Mike Evans (Chairman), David Jenkins (Vice-Chairman), Colin Bielckus, John Butter, Malcolm Butler, Hazel Croft-Phillips, Chris Harper, Tasmin Smith, Chris Wye.

Town Clerk Nicki Oliver

- 1. To receive apologies for absence** Vivian Achwal, Hazel Croft-Phillips, Pat Thew, District Councillor Sam Newman-McKie.
- 2. To receive declarations of interest on agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public** Not required.

3.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents No report this month but Sgt Nick Morgan has provided feedback from questions raised at the last meeting with an offer to assist with improving parking safety in Marjoram Way.

3.2 Report from County Councillor No report this month.

3.3 Reports from District Councillors Report circulated prior to meeting. The District Councillors have received a number of complaints about the lack of grass cutting which are being pursued, Cllr Newman- McKie has also liaised with First Bus to ensure the correct route for the Whiteley Shopping bus is being followed. District Councillors are part of the Whiteley Shopping Steering Group with the Town Council, HCC and WCC looking at travel issues and monitoring parking in residential areas.

3.4 Chairman's announcements No announcements.

4. To resume the meeting to consider the following agenda items:

4.1 To approve and sign the minutes of the Full Council AGM held 12th May 2014
Minutes approved and signed.

4.2 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman)

4.2.1 To receive minutes of meeting held 21st May 2014 **Minutes received. The next cinema progress information leaflet will be delivered shortly.**

4.3 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)

4.3.1 To receive minutes of meeting held 21st May 2014 **Minutes received.**

4.4 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.4.1 To receive minutes of meeting held 21st May 2014 **Minutes received.**

4.5 To receive a report and recommendations from the Highways and Transport Committee (Cllr Butler)

To receive minutes of meeting held 21st May 2014 **Minutes received. Chairman Mike Evans recorded his thanks and appreciation for work carried out by Cllr Harper during his time as Highways Chairman.**

4.6 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)

4.6.1 To receive minutes of meeting held 21st May 2014 **Minutes received.**

4.6.2 To approve accounts for external audit as follows:

1. Receipts and payments accounts 2013/14
2. Asset register April 2014
3. Supporting statement 2013/14
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2014/15 / Review April 2014
5. Annual Governance Statement 2013/14
6. External audit return

Resolved.

4.7 Report from The Whiteley Voice Editor (Clerk) **Next edition due for delivery in June.**

4.8 Report on the Parish Council website and social networking site (Clerk) **There are currently 1307 members, issues being discussed include parking and grass cutting.**

4.9 Reports from Councillors/Clerk on recent meetings attended

12th May Cinema update (Chairman) **Drainage is being installed and foundations are being constructed, steelwork will start in June and continue until early August.**

14th May North Whiteley Design Codes workshop (majority of Cllrs attended) **Workshop provided the opportunity for in depth consideration of movement, landscape and ecology issues together with how the new development can create identity areas.**

15th May Meadowside Music Festival licence hearing (Clerk) **Licence has been approved.**

16th May WDALC meeting with MP's office regarding motorbike nuisance (Chairman/Clerk) **MP to take forward a campaign to reduce motorbike noise and speed in the Meon Valley.**

19th May Cinema update (Chairman) **Update on progress from the developer.**

27th May Cinema update (Chairman/Clerk) **Ditto.**

4.10 Reports and evaluation of training and development sessions attended by Councillors/Clerk **No sessions attended.**

5. **Recent correspondence** List circulated prior to meeting.

6. **To note current bank balances**

Bank balances 2nd June 2014	
Treasurers ac	£5,320
Instant access ac	£338,824
Total	£344,144
Of this balance £167,916 is the Whiteley Fund	

7. **Accounts for payment** It was resolved to pay the following accounts:

No	chq/BACS	Recipient	Amount	Notes *reimburse Clerk
1	BACS	Footprint	£1,250.00	Whiteley Voice
2	BACS	Elite Industrial Supplies	£178.31	Hi-vis vests for MM Festival
3	BACS	South and West Audit	£325.00	Internal audit
4	BACS	Viking	£155.95	Stationery & printer ink
5	BACS	Meadowside LC	£169.83	Hall hire for assembly
6	BACS	Southern Water	£15.08	Water rates for Meadowside
7	BACS	WCC	£1,008.00	Council rooms service charge May & June
8	BACS	Allspeed	£1,587.48	Play area / Meadowside/notice board signs
9	BACS	Simoney	£8.40	Councillor badge
10	BACS	Footprint	£364.80	Cinema leaflet recharge to Dawnus
11	BACS	Stationery UK	£13.74	*Desk name holders
12	BACS	Magnet Expert	£15.34	*Magnetic strip for notice boards
13	BACS	Printerland	£178.60	*Printer
14	BACS	Nicki Oliver	£871.07	*Clerk's salary June
15	BACS	Home as office	£26.50	*Clerk's expenses June
16	BACS	Telephone and internet	£41.67	*Clerk's expenses June
17	BACS	Travelling	£82.67	*Clerk's travelling/expenses 13.05 - 2.6.14
18	BACS	HCC	£317.63	Employer/employees pension November
19	BACS	HMRC	£996.84	Employer/employees tax & NI
		Total	£7,606.91	

Meeting closed 8.10pm

Signed.....

Date.....