



# Whiteley Town Council

Minutes of the Full Council meeting of the above Council held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Monday 7<sup>th</sup> March 2016 at 7.15pm.

**Councillors present:** David Jenkins (Chairman), Hazel Croft-Phillips, Martin Neal, Tasmin Smith, Pat Thew.

County Councillor Patricia Stallard, two members of the public, Town Clerk Nicki Oliver.

- 1. To receive apologies for absence** Malcolm Butler (authorised absence), Vivian Achwal, Colin Bielckus, Mike Evans (unauthorised absences).
- 2. To receive declarations of interest on agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public.**

Resident Pat Wright reported dangerous parking in Sorrel Drive on a dropped kerb. Chairman will pass on to Cllr Butler.

**3.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents** No report this month.

**3.2 Report from County Councillor** Report circulated prior to meeting. Cllr Stallard advised that devolution discussions have taken a new turn with the submission of a Solent bid by breakaway councils which excludes Winchester City Council. HCC is considering its options.

**3.3 Reports from District Councillors** Report circulated at meeting.

**3.4 Chairman's announcements**

The Chairman congratulated Cllr Thew who has received a Mayor's Award at a special ceremony.

Pat has been a cornerstone for Whiteley Town Council and The Rotary Club of Whiteley, promoting and organising projects and events for residents to enjoy.

Pat's work with Rotary has raised large sums of money for local causes including providing dictionaries for children leaving primary school and play equipment for disabled youngsters.

Whiteley is lucky to benefit from Pat and her family's energy and enthusiasm.

## **4. To resume the meeting to consider the following agenda items:**

4.1 To elect a chairman of Recreation and GP Committee **Cllr Smith elected.**

4.2 To co-opt to fill council vacancies **Andy Baker co-opted. The Chairman welcomed Andy to the Town Council.**

4.3 To approve and sign the minutes of the Full Council meeting held 1<sup>st</sup> February 2016 **Minutes approved and signed.**

4.4 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman) **No report this month.**

4.5 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)

4.5.1 To receive minutes of meeting held 10<sup>th</sup> February 2016 **Minutes received.**

4.5.2 To suspend Standing Orders and Finance Regulations to ensure compliance with EU regs and any similar recent financial legislation to allow a large order to be placed **Resolved.**

4.5.3 To place order with Sutcliffe for the first phase of the Meadowside Extraordinary Park.

Nine companies were invited to tender in accordance with the ESPO Framework used. 7 provided designs and quotes. A panel of parents, councillors, clerk and the CEO of Hampshire Playing Fields Association used an agreed marking system to evaluate the seven tenders. A shortlist of three resulted: Eibe, Kompan and Sutcliffe who were invited to present their proposals to the panel in more detail.

The panel selected Sutcliffe to work with further to refine the proposals.

The Town Council and Sutcliffe hosted an exhibition of the proposals at the Meadowside Music Festival to consult on the initial designs. The designs have subsequently been refined to meet the findings of the consultations.

First phase comprises:

Groundworks and drainage Playsafe Playgrounds quote to Sutcliffe ref 03516 dated 5<sup>th</sup> February 2016 £27,925 + VAT **Resolved.**

Play area extension and refurbishment quote ref 4800855C dated 9<sup>th</sup> February 2016 £182,447.88 + VAT **Resolved.**

4.6 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.6.1 To receive minutes of a meeting held 10<sup>th</sup> February 2016 **Minutes received.**

4.7 To receive a report and recommendations from the Highways and Transport Committee (Cllr Butler)

4.7.1 To receive minutes of a meeting held 10<sup>th</sup> February 2016 **Minutes received.**

4.8 To receive a report and recommendations from the Finance Committee (Cllr Bielckus) **No report this month.**

4.9 Report from The Whiteley Voice Editor (Clerk) **The spring edition of the Whiteley Voice has been delivered.**

4.10 Report on the Town Council website and social networking site (Cllr Jenkins /Clerk) **The Voice 4 Whiteley site currently has 4,499 members, behaviour is closely monitored. There are 345 followers of the Whiteley Town Council page.**

4.11 Reports from Councillors/Clerk on recent meetings attended

2<sup>nd</sup> February 2016 Sutcliffe to progress contract requirements (Clerk)

3<sup>rd</sup> February Meadowside Music Festival Planning Meeting (Cllrs Thew, Jenkins, Evans, Smith, Clerk)

10<sup>th</sup> February Sutcliffe to finalise contract requirements (Cllr Thew, Clerk)

22<sup>nd</sup> February Emergency Planning Group (Cllr Butler, Cllr Smith, Clerk)

23<sup>rd</sup> February WDALC Exec committee meeting (Chairman, Cllr Butler, Clerk)

2<sup>nd</sup> March MMF Planning Meeting (Cllrs Thew, Evans, Smith)

3<sup>rd</sup> March Whiteley Business Forum (Clerk) Businesses reported reduced traffic congestion following the Christmas break. This has coincided with HSBC offering staff the option of more flexible hours and the opportunity to work from home. HSBC staff have been told they must use the new car park when it is finished and not park in the surrounding roads.

WCC is looking at options to provide more parking. Long term commitment will be needed from businesses to rent spaces in order to justify the investment.

Initiatives such as HSBC's are much preferred.

Whiteley Shopping is looking at proposals for an hourly bus service to and from Fareham on Saturdays to help staff and shoppers.

4.12 Reports and evaluation of training and development sessions attended by Councillors/Clerk **Cllr Thew has attended Core Skills training.**

## 5. Recent correspondence

HCC copy letter to MPs from Leader ref devolution, threat of splitting Hampshire north and south with 'Solent City' discussions

WCC has made a grant application to assist with setup costs for a Parkrun for Whiteley. It was agreed to put the proposals on The Town Council's Facebook page to gauge opinion.

## 6. To note current bank balances

<b>Bank balances 7th March 2016</b>	
Treasurers ac	£3,225
Instant access ac	£357,587
Total	£360,812
Of this balance £230,000 is allocated to the new Meadowside play area	

7. **Accounts for payment** It was resolved to pay accounts shown on page 3.

**Whiteley Town Council**  
**Accounts for payment March 2016**

No	Paid by:	Recipient	Amount	VAT inc	Notes *reimburse Clerk
1	BACS	OCS  £1,678.98 £4,659.44	   £6,338.42	   √	Dec/Jan grounds maintenance Jan / Feb grounds maintenance as contract, includes shrub bed and hedge maintenance
2	BACS	Whiteley Systems Ltd	£11.98	√	Meadowside Music Festival domain registration
3	BACS	Richard Frampton	£45.00		Replace Meadowside slide climbing handles
4	BACS	Aqua Cleaning	£144.00	√	Cleaning bus shelters
5	BACS	Footprint	£24.00	√	Presentation cheque for Rotary
6	BACS	Footprint	£1,350.00		Spring edition of Whiteley Voice
7	BACS	Steve Knight	£400.00		Deliver Whiteley Voice
8	BACS	Southern Water	£13.48		Water for Meadowside
9	BACS	Winchester City Council	£504.00	√	Service charge for council rooms
10	BACS	Winchester City Council	£260.00		Dog bin emptying
11	BACS	Makro	£9.58	√	Disposable cups
12	BACS	Information Commissioner	£35.00		*Annual Data Protection registration fee
13	BACS	Nicki Oliver	£893.58		*Clerk's salary March
14	BACS	Home as office	£27.83		*Clerk's expenses March
15	BACS	Telephone and internet	£41.67		*Clerk's expenses March
16	BACS	Travelling & exp	£106.83		*Clerk's travelling/expenses
17	BACS	HCC	£325.77		Employer/employee pension
		<b>Total</b>	<b>£10,531.14</b>		

Meeting closed 9.10pm

Signed .....

Date.....