



Whiteley Town Council

Minutes of the Annual General Meeting of the above Council held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Monday 8th May 2017 at 7.15pm.

Councillors present: Mike Evans (Chairman), David Jenkins (Vice-Chairman), Andy Baker, Colin Bielckus, Malcolm Butler, Martin Neal, Morene Pinder, Pat Thew.

District Councillor Roger Bentote, Town Clerk Nicki Oliver.

1. **To elect a Chairman of the council for the ensuing year** Mike Evans elected.
2. **To elect a Vice-Chairman of the council for the ensuing year** David Jenkins elected.
3. **To receive the Chairman's declaration of acceptance of office** Received.
4. **To receive apologies for absence** Vivian Achwal, Hazel Croft-Phillips, County Councillor Roger Huxstep.
5. **To receive declarations of interest on agenda items** None.
6. **To adjourn meeting to allow participation by members of the public** Not required.

6.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents No report this month.

6.2 Report from County Councillor No report this month.

6.3 Reports from District Councillors Cllr Bentote advised that the path and fence replacements from Marjoram Way to The Parson's Collar have been completed.

6.4 Chairman's announcements

The Chairman thanked everyone for their assistance with the Annual Assembly which was very successful with a good attendance.

The Head of Communications at the National Association of Local Councils (NALC) is visiting Whiteley on 21st June to prepare an article on the council for the LCR magazine.

7. To resume the meeting to consider the following agenda items:

7.1 To approve and sign the minutes of Full Council 3rd April 2017 **Minutes approved and signed.**

7.2 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman)

7.2.1 To receive minutes of meeting held 19th April 2017 **Minutes received.**

HCC has advised that it is hoped there will be a decision from Highways England on funding for Junction 9 and R1 improvement works in May.

British Land has delayed plans for Phase 3 of the Shopping Centre until later in the year.

7.3 To receive a report and recommendations from the Recreation and GP Committee (Cllr Baker)

7.3.1 To receive minutes of meeting held 19th April 2017 **Minutes received.**

7.3.2 Feedback from Annual Town Assembly held 2nd May 2017 **Thank you to Cllr Butler and the Co-op for organising a colouring competition to raise awareness of the Extraordinary Park project.**

The presentations were a highlight of the Assembly along with the performances from pupils of Whiteley Primary and Henry Cort Community College.

7.4 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

7.4.1 To receive minutes of meeting held 19th April 2017 **Minutes received.**

7.5 To receive a report and recommendations from the Transport and Highways Committee (Cllr Butler) **No meeting this month. Cllr Butler will raise concerns from a resident with Lucketts. Research into community care transport is being carried out.**

7.6 To receive a report and recommendations from the Finance Committee (Cllr Bielckus) **Next meeting 17th May.**

7.7 To review Standing Orders' requirements:

- i. Review of delegation arrangements to committees, sub-committees, staff and other local authorities **No changes proposed.**
- ii. Review the terms of reference for committees **Each committee to review its terms of reference for 2017/18.**
- iii. Appointment of members to existing committees **Members appointed.**
- iv. Appointment of any new committees **No changes proposed.**
- v. Appointment of chairmen of committees **Chairmen appointed.**
- vi. Review and adoption of standing orders and financial regulations **Standing Orders revisions adopted 6th March 2017 no further revisions proposed. Finance Regulations revisions adopted 3rd October 2016**

- vii. Review of arrangements with other local authorities **No current arrangements.**
- viii. Review of representation on or work with external bodies and arrangements for reporting back **Representatives to external bodies appointed.**
- ix. To consider whether to exercise the General Power of Competence **The Power is available to use if required.**
- x. Review of inventory of land and assets including building and office equipment **Reviewed when the precept is set.**
- xi. Review of the Council's and staff subscriptions to other bodies **Reviewed when the precept is set.**
- xii. Review of the Council's complaints procedure **Reviewed in 2015, next review due in 2019.**
- xiii. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 **Review in 2017 when new legislation in place.**
- xiv. Determine the time and place of ordinary meetings of the Full Council up to an including the next AGM of the Council **Dates for 2018 will be circulated in the autumn.**

7.8 Report from the Whiteley Voice Editor (Clerk) **No report this month.**

7.9 Report on the Town Council website and social networking sites (Cllr Jenkins / Clerk) **There are currently 7,489 members of the Voice 4 Whiteley Facebook Group. The Town Council Facebook page has 461 likes.**

7.10 Report on the Town Council website (Clerk) **Nothing to report.**

7.11 Reports from Councillors/Clerk on recent meetings attended

2nd May Annual Town Assembly **Included above.**

7.12 Reports and evaluation of training and development sessions attended by Councillors/Clerk **Cllr Rainer-Guy will be attending a Core Skills course in June.**

8. Recent correspondence List circulated prior to meeting.

9. To note current bank balances

Bank balances 8th May 2017	
Current ac	£5,090
Instant ac	£245,532
	£250,622

10. Accounts for payment It was resolved to pay the following accounts:

No	Paid by:	Recipient	Amount	VAT inc	Notes *reimburse Clerk
1	BACS	Winchester City Council	£504.00	√	Service charge for Council rooms
2	BACS	OCS	£2,491.82		March as contract
3	DD	Biffa	£184.66	√	Meadowside bins
4	BACS	Adam Calvert	£60.00		Fortnightly cleaning of council rooms
5	BACS	Footprint	£183.00	√	MMF boards / banners
6	BACS	Buchanan	£492.00	√	Furniture hire for assembly
7	BACS	Solent Sail Shades	£834.66	√	Replacement shades for Meadowside play area
8	BACS	Simoney Ltd	£10.80	√	Badge for new cllr
9	BACS	Whiteley Primary School	£100.00		Expenses for assembly (s137)
10	BACS	Henry Cort	£100.00		Expenses for assembly (s137)
11	BACS	Tesco £29.00 <u>£117.17</u>	£146.17	√	*Stationery *Refreshments for assembly
12	BACS	Nicki Oliver	£941.24		*Clerk's salary
13	BACS	Home as office	£30.75		*Clerk's expenses
14	BACS	Telephone and internet	£41.66		*Clerk's expenses
15	BACS	Travelling & exp	£106.83		*Clerk's travelling
16	BACS	HCC	£371.23		Employer/employee pension
Total			£6,598.82		

Meeting closed 8.37pm

Signed.....

Date.....