



Whiteley Town Council

Minutes of the Full Council meeting of the above Council held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Monday 5th June 2017 at 7.15pm.

Councillors present: David Jenkins (Chairman), Vivian Achwal, Andy Baker, Colin Bielckus, Malcolm Butler, Morene Pinder, Bernie Rainer-Guy.

County and District Councillor Roger Huxstep, one member of the public, Town Clerk Nicki Oliver.

- 1. To receive apologies for absence Hazel Croft Phillips, Mike Evans, Martin Neal, Pat Thew, District Councillor Roger Bentote.**
- 2. To receive declarations of interest on agenda items None.**
- 3. To adjourn meeting to allow participation by members of the public.**

Resident Keith Slack asked whether there were any updates on improvements to Junction 9 or the car park extension to Whiteley Surgery. The Chairman advised there were no updates

3.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents No report this month.

3.2 Report from County Councillor Verbal report given, written report to be circulated after the meeting.

3.3 Reports from District Councillors Report circulated prior to meeting.

3.4 Chairman's announcements No announcements.

4. To resume the meeting to consider the following agenda items:

4.1 To approve and sign the minutes of the Full Council AGM held 8th May 2017 **Minutes approved and signed.**

4.2 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman)

4.2.1 To receive minutes of meeting held 17th May 2017 **Minutes received.**

4.2.2 To note agreed committee objectives for 2017/18 **Noted.**

4.2.3 To note review of committee terms of reference **Noted.**

4.3 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Baker)

4.3.1 To receive minutes of meeting held 17th May 2017 **Minutes received.**

4.3.2 To note review of committee terms of reference **Noted.**

4.4 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.4.1 To receive minutes of meeting held 17th May 2017 **Minutes received.**

4.4.2 To note agreed committee objectives for 2017/18 **Noted.**

4.4.3 To note review of committee terms of reference **Noted.**

4.5 To receive a report and recommendations from the Highways and Transport Committee (Cllr Butler) **No report this month.**

4.6 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)

4.6.1 To receive minutes of meeting held 17th May 2017 **Minutes received.**

4.6.2 To note agreed committee objectives for 2017/18 **Noted.**

4.6.3 To note review or committee terms of reference **Noted.**

4.6.4 Proposal to approve 2016/17 accounts for external audit as follows:

1. Risk Assessment for major public assets (approved 6th March 2017)
2. Review of internal audit controls (approved 6th March 2017)
3. Internal audit tests
4. Annual Governance Statement 2016/17
5. Receipts and payments accounts 2016/17
6. Asset register March 2017 (approved 6th March 2017)
7. Supporting statement 2016/17
8. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2017/18
9. External audit return

Resolved.

4.7 Report from The Whiteley Voice Editor (Clerk) **Summer edition currently being prepared and will include the annual report.**

4.8 Report on the Town Council website and social networking sites (Cllr Jenkins /Clerk) **The Voice for Whiteley Facebook group currently has 7,739 members.**

4.9 Reports from Councillors/Clerk on recent meetings attended **No meetings to report.**

4.10 Reports and evaluation of training and development sessions attended by Councillors/Clerk **No reports this month.**

5. Recent correspondence List circulated prior to meeting which included the agreed external lighting plans for the Solent Hotel extension. Several complaints have been made about out of hours noisy working at the Solent Hotel which are being dealt with by Winchester City Council.

6. To note current bank balances

Bank balances 5th June 2017	
Current ac	£6,762
Instant ac	£225,542
	£232,303

7. Accounts for payment It was resolved to pay the following accounts:

Whiteley Town Council

Accounts for payment June 2017

No	Paid by:	Recipient	Amount	VAT inc	Notes *reimburse Clerk
1	BACS	Winchester City Council	£504.00	√	Service charge for Council rooms
2	BACS	OCS	£3,007.43		April as contract
3	DD	Biffa	£230.82	√	Meadowside bins
4	BACS	Adam Calvert	£37.50		Fortnightly cleaning of council rooms
5	BACS	NALC	£90.00	√	Spring Conference Chairman attended
6	BACS	Mike Evans	£149.42		Chairman's expenses / travelling
7	BACS	Fresh to Desk	£839.76	√	Catering for Assembly
8	BACS	Martin Neal	£360.00		Crowd barriers and delivery
9	BACS	Sutcliffe	£10,885.50	√	Retention release for Meadowside Extraordinary Park phase 1
10	BACS	Viking	£114.20	√	Replacement mono printer, stationery (shared with WPC)
11	BACS	PPL	£61.02		Music licence for events
12	BACS	Aqua Cleaning	£144.00	√	Clean bus shelters
13	BACS	Online Playgrounds	£74.40	√	*Replacement seat for aerial runway
14	BACS	Online Playgrounds	£130.00	√	*Wetpour patch repair kit
15	BACS	Nicki Oliver	£941.24		*Clerk's salary
16	BACS	Home as office	£30.75		*Clerk's expenses
17	BACS	Telephone and internet	£41.66		*Clerk's expenses
18	BACS	Travelling & exp	£76.61		*Clerk's travelling
19	BACS	HCC	£371.23		Employer/employee pension
		Total	£18,089.54		

Meeting closed 8.10pm

Signed.....

Date.....