



Whiteley Town Council

Minutes of the Full Council meeting of the above Council held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Monday 8th January 2018 at 7.15pm.

Councillors present: Mike Evans (Chairman), Vivian Achwal, Andy Baker, Colin Bielckus, Hazel Croft Phillips, Morene Pinder, Bernie Rainer-Guy, Pat Thew.

County and District Councillor Roger Huxstep, two members of the public, Town Clerk Nicki Oliver.

- 1. To receive apologies for absence** David Jenkins, Malcolm Butler, District Councillor Roger Bentote.
- 2. To receive declarations of interest on agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public** Not required.

3.1 Report from the Safer Neighbourhood Team and to receive any concerns from residents No report this month.

3.2 Report from County Councillor Reports circulated after the meeting.

3.3 Reports from District Councillors Report circulated at the meeting.

3.4 Chairman's announcements The Chairman will speak at WCC's Planning Committee regarding the Lidl application. Approval to transfer £5k of the Fireworks event profit to The Rotary Club of Whiteley was given.

4. To resume the meeting to consider the following agenda items:

4.1 To consider co-option to fill council vacancy (this may be deferred until 5th February) **Nick Hurst co-opted.**

4.2 To approve and sign the minutes of the Full Council meeting held 4th December 2017 **Minutes approved and signed.**

4.3 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman) **Talks are continuing with the North Whiteley Consortium and HCC regarding the green infrastructure. A meeting is due to be held in February with the Consortium, HCC and WCC to ensure the highways priorities are clear.**

4.4 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Baker) **Next meeting 17th January.**

4.5 To receive a report and recommendations from the Planning Committee (Cllr Jenkins) **Next meeting 17th January.**

4.6 To receive a report and recommendations from the Highways and Transport Committee (Cllr Butler) **Next meeting 17th January.**

4.7 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)

4.7.1 To agree precept request for 2018/19 **It was agreed to make a precept request of £129,542 less Council Tax Support Grant £2,131 which represents a Band D payment of £98, a 3% increase.**

4.8 Report from The Whiteley Voice Editor (Clerk) **Next edition due for delivery in March.**

4.9 Report on the Town Council website and social networking sites (Cllr Jenkins /Clerk) **There are currently 9,500 members of Voice 4 Whiteley and the Town Council Facebook page has 535 followers.**

4.10 Reports from Councillors/Clerk on recent meetings attended

13th December Chairman, Cllr Croft-Phillips and Clerk met with representatives from Hampshire Wildlife Trust to discuss the management of the North Whiteley Green Infrastructure.

4th January Chairman and Clerk met with WCC Neighbourhood Services Supervisor to discuss safer neighbourhood issues.

4.11 Reports and evaluation of training and development sessions attended by Councillors/Clerk **No reports this month.**

4. Recent correspondence List circulated prior to meeting.

6. To note current bank balances

Bank balances 8th January 2018	
Current ac	£11,750
Instant ac	£217,746
	<hr/>
	£229,496

7. To receive quarterly bank reconciliation Refer to next meeting.

8. Accounts for payment It was resolved to pay accounts shown on page 3.

Meeting closed 8.53pm

Signed.....

Date.....

Accounts for payment January 2018

No	Paid by:	Recipient	Amount	VAT inc	Notes *reimburse Clerk
1	BACS	Winchester City Council	£504.00	√	Service charge for Council rooms
2	BACS	OCS £2,401.43 £4,808.90 <u>£421.68</u>	£7,632.01	√	as contract (2) as contract (3) Replace bollard, remove bench
3	BACS	Adam Calvert	£37.50		Fortnightly cleaning of council rooms
4	BACS	British Gas	£12.99	√	Electricity for cctv
5	BACS	Aqua Cleaning	£144.00	√	Cleaning bus shelters
6	DD	Biffa	£184.66	√	Waste collection
7	BACS	Winchester City Council	£260.00		Empty dog bins Oct-Dec
8	BACS	Mike Evans	£111.00		Chairman's allowance / travelling
9	BACS	SLCC	£36.00	√	Data Protection Webinar
10	BACS	Viking	£36.00	√	Stationery
11	BACS	Ink&Toner UK	£27.53	√	*Printer ink
12	BACS	Makro	£69.50	√	*Christmas / beers for groundsman
13	BACS	Nicki Oliver	£941.24		*Clerk's salary
14	BACS	Home as office	£30.75		*Clerk's expenses
15	BACS	Landline / mobile	£41.66		*Clerk's expenses
16	BACS	Travelling & exp	£73.96		*Clerk's travelling /exp
17	BACS	HCC	£371.23		Employer/employee pension
Total			£10,514.03		

	Precept request 2018/19	2015/16 Precept	2016/17 Precept	2017/18 Precept	2018/19 Precept	inc/dec on last year
	Employment					
1	Clerk's salary/ employers NI conts	16,408	16,736	16,736	16,744	8
1a					159	159
2	Clerk's SLCC / ICLM subs	200	200	200	200	0
3	Clerk's pension					
		2,967	2,967	2,967	3,508	541
	Administration					
4	Clerk's home as office	334	351	369	387	18
5	Clerk's travelling expenses	1,000	1,200	1,200	1,200	0
6	Telephone and internet	500	500	500	500	0
7	Stationery/ printing/ web server	500	500	500	500	0
8	Office equipment	500	500	500	500	0
9	Postage	200	200	200	200	0
10	Elections	1,200	0	0	0	0
11	Council rooms: running costs	12,600	12,600	7,550	7,550	0
12	Annual parish assembly	1,550	1,590	1,606	1,606	0
	Subscriptions					
13	WDALC	20	20	20	20	0
14	HALC	560	580	460	470	10
	NALC			140	150	10
15	Local Council Review/Info Commissioner	45	45	45	45	0
16	Hampshire Playing Fields Asc	40	40	40	40	0
17	Insurance	1,050	1,050	1,050	1,050	0
	Accounts					
18	Prepare accounts for audit	1,000	1,000	1,000	1,000	0
19	Audit fee	1,000	1,000	1,000	1,000	0
	Allowances and expenses					
20	Councillor/Clerk training	2,000	2,000	2,000	2,000	0
21	Cllr travelling expenses	600	600	600	500	-100
22	Chairmans allowance	500	500	600	650	50
	Projects					
23	Committee budgets	2,000	2,000	2,000	2,000	0
24	Grants to community organisations	3,000	3,000	3,000	3,000	0
25	Events	1,000	1,000	1,000	1,000	0
26	Projects for young people	3,000	3,000	3,000	3,000	0
27	Whiteley Voice	4,000	4,400	4,400	4,400	0
28	Bus shelter maintenance	900	930	976	1,024	48
28a	Bus shelter refurbishment	0	10,000	0	0	0
29	Empty dog bins	1,092	1,147	1,204	1,146	-58
	Grounds maintenance					
32						
a	Contractor	43,040	43,040	43,900	44,778	878
b	Contingencies for extras	5,000	5,000	5,000	5,000	0
c	Contribution towards sinking fund	18,327	18,327	44,666	19,215	-25,451
34	Reserve	14,899	25,166	4,565	5,000	435
35	Allowance for future WCC grant reduction 2018/19 onwards			0	0	0
	Total budget	141,032	161,189	152,994	129,542	-23,452
	Balance remaining from last year	-19,068	-37,300	-25,992	0	11,308
	Precept request	121,964	123,889	127,002	129,542	3,541