



## Whiteley Parish Council

Minutes of the Full Council meeting of the above Council held at Meadowside Leisure Centre, Whiteley on Monday 6<sup>th</sup> June 2011 at 7.15pm.

**Councillors present:** Mike Evans (Chairman), David Jenkins, Colin Bielckus, Roland Diffey, Lydia Sullivan, Pat Thew, Pat Wright.

County Councillor Freddie Allgood, six members of the public, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Vivian Achwal, PCSO Owen Reeves.
- 2. To receive declarations of interest on agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public.**

Resident Colin Putman asked if there was any progress on the provision of allotments. **The Chairman advised provision could be made as part of the North Whiteley development.**

Mr Putman and resident Keith Slack raised concerns about vehicles using roundabout R2 as part of a drifting course. Traffic calming measures were requested. **Cllr Allgood advised that traffic calming measures were not popular with residents. Cllr Sullivan advised she would raise the problem with the Safer Neighbourhood Team and ask them to monitor the area.**

Resident Geoff Hodges asked for the Solent Way/ Rookery Avenue greenway to be cleared of overgrowth. **Cllr Allgood to request maintenance.**

Resident Vic Hatch asked for more information regarding the progress of devolution to be minuted. **The Chairman noted the comment.**

**3.1 Report from Meon Valley Safer Neighbourhood Team and to receive any concerns from residents** PCSO Owen Reeves sent a report prior to the meeting, there are no current concerns.

**3.2 Report from County Councillor** A report from Cllr Allgood was circulated prior to the meeting. Cllr Allgood has requested a North Whiteley Forum meeting be held. Improvements to the Gull Coppice footpath were unfortunately not completed during half term, it is hoped to open the path on Friday 10<sup>th</sup> June.

Councillors asked questions about the opening of Yew Tree Drive in the light of Cllr Allgood's report stating it would not be open to all traffic until Whiteley Way was completed. Cllr Allgood acknowledged HCC could

over ride Fareham Borough Council's Local Plan policies which are keeping the road closed but indicated HCC would not seek to do so.

**3.3 Reports from District Councillors** Cllr Achwal has been liaising with WCC highways engineers regarding dangerous parking in Parkway near the junction with Yew Tree Drive.

**3.4 Chairman's announcements** The Chairman congratulated Cllr Allgood on his appointment as Vice-Chairman of the County Council.

**4. To resume the meeting to consider the following agenda items:**

4.1 To co-opt to fill councillor vacancies **Not required.**

4.2 To approve and sign the minutes of Full Council AGM 9<sup>th</sup> May 2011 **Minutes approved and signed.**

4.3 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman) **The Chairman advised that members received a briefing prior to Full Council on British Land's proposals for the Whiteley Village redevelopment works. British Land and the developer McLaren will be distributing a newsletter to all residents outlining key elements of the work including temporary access to Tesco via Meadowside recreation ground.**

4.4 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)

4.4.1 To receive minutes of meeting held 18<sup>th</sup> May 2011 **Minutes received. It was noted with regret that Eric the footballer sculpture was vandalised within a week of returning to Meadowside recreation ground.**

4.4.2 To adopt revised Terms of Reference **Resolved.**

4.5 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.5.1 To receive minutes of meeting held 18<sup>th</sup> May 2011 **Minutes received.**

4.5.2 To adopt revised Terms of Reference **Resolved.**

4.6 To receive a report and recommendations from the Transport and Highways Committee (Cllr Diffey)

4.6.1 To receive minutes of meeting held 18<sup>th</sup> May 2011 **Minutes received. Further to a request for a map of adopted roads, this does not exist but it may be possible to create a map.**

4.6.2 To adopt revised Terms of Reference **Resolved.**

4.7 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)

4.7.1 To receive minutes of meeting held 18<sup>th</sup> May 2011 **Minutes received.**

4.7.2 Recommendation that the scope of the internal audit should be as for 2009/10 **Resolved.**

4.7.3 Recommendation that the accounts for 2010/11 be approved for external audit comprising:

1. Receipts and payments accounts 2010/11
2. Asset register May 2011
3. Supporting statement 2010/11
4. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2011/12 / Review May 2011
5. Annual Governance Statement 2010/11
6. Audit return 2010/11 comprising :
  - a. S1. Statement of accounts
  - b. S2. Annual governance statement
  - c. S4. Annual internal audit report

(Note: item 6 will be available at the meeting) **Resolved.**

4.7.4 To adopt revised Terms of Reference **Resolved.**

4.8 Report from the Newsletter Working Party (Clerk) **The summer edition is currently being delivered. It was agreed to write to former editors Al Menzies and Kairen Goves to thank them for their work and improvements to the Whiteley Voice in creating a very professional publication.**

4.9 Report on the Parish Council website (Clerk) **There have been 241 visits and 328 page views during the past month.**

4.10 Reports from Councillors/Clerk on recent meetings attended

The Chairman attended a meeting with Terrence O'Rourke and the promoters of the Whiteley Academy

**5. Recent correspondence** A list was circulated prior to the meeting. The resignation of Brenda Hatch was noted and her contribution to the work of the Parish Council acknowledged.

**6. Accounts for payment** It was resolved to pay accounts as shown on page 4.

## Accounts for payment June 2011

No	Chq no	Recipient	Amount	Notes *reimburse Clerk
1	701	Makro/Tesco	£70.00	*Parish Assembly refreshments
2	702	Footprint	£1,350.00	Printing Whiteley Voice
3	703	Viking	£94.78	Ink for printer/stationery
4	704	DC Leisure	£264.00	Parish Assembly £125.83 + May room hire
5	705	Easily	£61.44	*Data transfer for website
6	705	Nicki Oliver	£680.15	Clerk's salary June
7	705	Home as office	£23.00	*Clerk's expenses
8	705	Telephone and internet	£33.33	*Clerk's expenses
9	706	HCC	£228.73	Employee and employer's pension contributions
10	707	Revenue and Customs	£812.25	Employee tax and NI and employer's NI
11	708	Pat Thew	£14.50	Travelling/subsistence
12	709	Joe Smith	£100.00	Repairing the footballer sculpture
		<b>Total</b>	<b>£3,732.18</b>	

Meeting closed 8.20pm

Signed .....

Date.....