

Whiteley Parish Council

Highways and Transport Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 18th May 2011 at 8.50pm.

Parish Council Committee members present: Roland Diffey(Chairman), Pat Wright (Vice-Chairman) Colin Bielckus, Mike Evans, David Jenkins, Pat Thew,

Parish Councillor Brenda Hatch, four members of the public, Parish Clerk Nicki Oliver.

1. **To elect a chairman for the ensuing year** Roland Diffey elected.
2. **To elect a vice-chairman** Pat Wright elected.
3. **To receive apologies for absence** None.
4. **To receive declarations of interest regarding agenda items** None.
5. **To adjourn meeting to allow participation by members of the public**
Resident Vic Hatch asked whether there was a map of adopted roads for Whiteley. Resident Al Menzies stated that the letter to the MP, HCC, WCC requesting an emergency access did not reflect the PC's adopted Highways Strategy. Parish Councillor Brenda Hatch requested a pedestrian crossing on Yew Tree Drive and a path to the bus stop. The Chairman noted the comments.
6. **Meeting resumed to consider the following agenda items**

6.1 To progress proposals within the adopted 'Safer Access to Schools' paper
6.1.1 To progress surface improvements to the Gull Coppice footpath **HCC has confirmed the work to the footpath will be carried out during the May half term. Noticing warning residents will be displayed. Status of the travel plan to be checked with Cllr Achwal and help offered if needed.**

6.2 To receive update on the yellow line review regarding the parking issues in Parkway and elsewhere **No further news.**

6.3 To receive update on proposed improvements to Whiteley bus services and associated infrastructure. Request for up to date bus timetables in bus shelters. To explore community transport opportunities. **Remove from future agendas.**

6.4 To receive update on the campaign to pursue provision of an emergency route out of Whiteley (for the Winchester side of Whiteley) should Whiteley Way be blocked between the north entrance to Parkway and the R2 roundabout. **HCC has responded to the letter, feasibility studies on opening Marjoram Way and a link from roundabout R2 to NATS as permanent and emergency only access routes are being prepared.**

6.5 To receive update on the campaign to pursue a controlled crossing for Yew Tree Drive **HCC's advice is to ensure the requirement for a crossing is included in the school travel plan. See item 6.1.1 above. (Rev'd Gary Snape asked to be copied into correspondence regarding the crossing as he is a governor at the school)**

6.6 To receive update on requests to HCC/Police Road Safety Unit including maintenance requests. **Please forward requests to the Clerk or report to HCC online <http://www3.hants.gov.uk/roads/all-forms>**

6.7 To review Committee Terms of Reference **It was agreed to amend item 3: All formal correspondence shall be conducted through the Clerk of the Parish Council wherever possible.**

7. **To identify any unmanaged risks within this committee's remit** None.
8. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** It was agreed to repeat the article advising residents how to contact HCC to report road repairs in the next Whiteley Voice. The Chairman intends to contact HCC Chris Lait to develop a dialogue and an improved working relationship to secure the improvements Whiteley needs.
9. **Recent correspondence / reports from meetings of relevance to this committee** Acknowledgement of letter requesting and emergency access from MP George Hollingbery and WCC Andy Hickman. Response advising of feasibility studies from HCC. See item 6.4 above.

Meeting closed 9.22pm.

Highways and Transport Committee Terms of Reference recommended to Full Council for adoption 6th June 2011

The Transport and Highways Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Committee constituting a quorum.

1. The Chairman and Vice-Chairman (if required) to be elected annually by the Committee.
2. All formal correspondence shall be conducted through the Clerk of the Parish Council wherever possible.
3. Minutes of all meetings are to be kept by the Committee and normally forwarded to the Parish Clerk for circulation at full Parish Council meetings.
4. The Committee will consider all issues concerning transport, roads and lighting within the boundaries of Whiteley Parish Council working with district, local neighbouring and law enforcement authorities as appropriate.
5. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
6. The Committee will meet as workload requires, at least every other month

** Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*