

Whiteley Town Council

Highways and Transport Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 17th September 2014 at 7.30pm.

Committee members present Malcolm Butler (Chairman), Mike Evans, David Jenkins, Chris Wye.

Parish Councillor Vivian Achwal, three members of the public, Town Clerk Nicki Oliver.

1. **To receive apologies for absence** Colin Bielckus, John Butter, Tasmin Smith.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**
Resident Brenda Hatch asked if the Thyme Avenue crossing could be made safer, Mrs Hatch believes there are still speed humps to be installed.
Chairman to investigate.
4. **Meeting resumed to consider the following agenda items**

4.1 To review the Council's adopted Highways Strategy Paper **Nothing further to add at present.**

4.2 To receive update on the campaign to pursue provision of an emergency route out of Whiteley (for the Winchester side of Whiteley) should Whiteley Way be blocked between the north entrance to Parkway and the R2 roundabout **Refer to SDP Committee.**

4.3 To review parking issues in Whiteley **The Town Council is working with WCC, HCC and Whiteley Shopping to monitor parking issues across Whiteley. Current and future needs are being considered.**

4.4 To receive update on requests to HCC/Police Road Safety Unit including maintenance requests **No issues to report.**

4.5 To review committee terms of reference **Some minor amendments agreed, see below.**

4.6 To agree key objectives for the committee for 2014/15 **Refer to next meeting.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.

7. Recent correspondence / reports from meetings of relevance to this committee

10th September 2014 Cllr Evans, Cllr Butler and Clerk attended Whiteley Shopping Travel Steering Group meeting to discuss parking issues associated with the shopping centre and wider area. The Centre Manager is looking at how parking provision can be increased whilst managing existing space. Parking restrictions were discussed and will generally be restricted by all authorities as problems are likely to be moved elsewhere.

Meeting closed 8.10pm

Highways and Transport Committee Terms of Reference adopted by Full Council 6th June 2011 reviewed with no changes 23rd May 2012

2014/15 Amendments in bold

1. The Transport and Highways Committee is constituted as a Standing Committee of Whiteley Town Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Committee constituting a quorum.
2. ~~The Chairman and Vice-Chairman (if required) to be elected annually by the Committee.~~
3. All formal correspondence shall be conducted through the Clerk of the Town Council wherever possible.
4. Minutes of all meetings are to be kept by the Committee and normally forwarded to the Town Clerk for circulation at full Town Council meetings.
5. The Committee will consider all issues concerning transport, roads **parking** and lighting within the boundaries of Whiteley Town Council working with **county and district councils**, local neighbouring and law enforcement authorities as appropriate.
6. The Committee is authorised to commit Town Council funds to a limit of £500 (Five hundred pounds) without formal Town Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires, at least every other month

** Please note the Chairman of the full council is an ex officio member of all committees and entitled to vote*