

# Whiteley Town Council

## Highways and Transport Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 19<sup>th</sup> July 2017 at 7.40pm.

**Committee members present:** Malcolm Butler (Chairman), Pat Thew (Vice-Chairman), Andy Baker, Mike Evans, Morene Pinder, Colin Bielckus, David Jenkins Martin Neal.

One member of the public, Town Clerk Nicki Oliver.

- 1. To receive apologies for absence** Hazel Croft-Phillips, Bernie Rainer-Guy.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**  
Resident Keith Slack noted that bus services W1 and W2 are being well used.
- 4. Meeting resumed to consider the following agenda items**

4.1 To elect a Vice-Chairman for the ensuing year **Pat Thew elected.**

4.2 To review and agree committee objectives for 2017/18 **The following committee objectives were agreed:**

1. Campaign for the early opening of additional distributor roads for Whiteley as alternative access and to meet Emergency Plan needs.
2. Campaign for 'no right turn' from Whiteley Way into Parkway North and from Parkway North onto Whiteley Way
3. Continue to work with HCC, WCC, Whiteley Shopping and Whiteley and Segensworth Business Forum to optimise on street and off street parking opportunities, minimise traffic congestion and maximise pedestrian safety.
4. Continue to lobby HCC and WCC to improve bus services and public transport links.
5. Continue to ensure maintenance of existing highway, cycle and pedestrian assets by HCC

4.3 To review committee terms of reference **Terms of reference reviewed with no proposed amendments.**

4.4 To review the Council's adopted Highways Strategy Paper **Ongoing.**

4.5 To review parking issues in Whiteley **Complaints about parking in residential areas are being monitored including Mollison Rise and Bleriot Crescent. WCC has advised that no action will be taken against the business using Gibson Close for parking.**

**Complaints about Lucketts coaches parking with engines running are ongoing. Drivers on rest breaks should have engines off. HSBC is carrying out alterations to its car park to accommodate two coaches. Coaches are also being encouraged to park in the bus stops near Tesco.**

**Cllr Huxstep to be asked for an update on his meeting with Lucketts.**

**The possibility of extending the bus stop markings in Parkway is being considered.**

4.6 To review public and community transport issues in Whiteley

4.6.1 Request from a resident for shuttle bus to Locks Heath **W2 bus is now in operation on Saturdays.**

4.6.2 Ongoing request from a resident for improved bus services **Ongoing.**

4.6.3 To consider partnership project with Whiteley Church to set up a community care transport scheme **Clerk has attended a meeting with the County co-ordinator and Revd Philippa. Cllr Thew and Clerk to pursue.**

4.7 To receive update on requests to HCC/Police Road Safety Unit including maintenance requests – **requests for weed removal and pot hole repairs in Leafy Lane / Whiteley Lane ongoing.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence / reports from meetings of relevance to this committee** Complaints about inconsiderate on street parking in the Leafy Lane area which are being monitored.

Meeting closed 8.11pm

**Highways and Transport Committee Terms of Reference adopted by Full Council  
6<sup>th</sup> June 2011 reviewed with no changes 23<sup>rd</sup> May 2012**

**Reviewed and amended 17<sup>th</sup> September 2014**

**Amended 11<sup>th</sup> May 2015 to add training requirements prior to appointment to committees.**

**Amended February 2015 to take account of Council name change and revised Standing Orders requiring committee chairmen to be elected at the AGM**

**Reviewed 20<sup>th</sup> July 2017 with no changes.**

1. The Transport and Highways Committee is constituted as a Standing Committee of Whiteley Town Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Committee constituting a quorum.
2. All formal correspondence shall be conducted through the Clerk of the Town Council wherever possible.
3. Minutes of all meetings are to be kept by the Committee and normally forwarded to the Town Clerk for circulation at full Town Council meetings.
4. The Committee will consider all issues concerning transport, roads parking and lighting within the boundaries of Whiteley Town Council working with county and district councils, local neighbouring and law enforcement authorities as appropriate.
5. The Committee is authorised to commit Town Council funds to a limit of £500 (Five hundred pounds) without formal Town Council approval provided that this amount has been provided for in the annual precept.
6. The Committee will meet as workload requires, at least every other month
7. Prospective committee members to attend HALC or similar Core Skills training prior to appointment and refresh at least every four years.

*\* Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote*