

Whiteley Town Council

Planning Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 17th September 2014 at **7pm**. The business to be transacted at that meeting will be:

Committee members present David Jenkins (Chairman), Malcolm Butler, Mike Evans.

Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Colin Bielckus, John Butter, Tasmin Smith.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**
Resident Brenda Hatch asked if all the planning decisions by Winchester City Council are publicised on the notice boards. The Chairman advised that all received applications and decisions are publicised. Mrs Hatch also asked if the committee considered the impact of new lighting on highways at the Solent Hotel site. The Chairman advised there would be no impact.
- 4. Meeting resumed to consider the following agenda items:**

4.2 Ref No: W15149/01 **Case No:** 14/01553/FUL **Case Officer:** Anna Hebard
Applicant: James Palmer **Proposal:** Erection of conservatory to rear **Location:** 6 Coriander Way Whiteley PO15 7HG **No objections.**

4.3 Ref No: W23894A **Case No:** 14/01656/AVC **Case Officer:** Lisa Booth
Applicant: Niraj Jassy **Proposal:** 1no internally illuminated fascia sign **Location:** Unit D2A Whiteley Shopping Centre Whiteley Way Whiteley PO15 7PD **No objections.**

4.4 Ref No: W16047/01 **Case No:** 14/01694/FUL **Case Officer:** Trish Price
Applicant: Steve Dille **Proposal:** Part conversion of garage to create living accommodation, new window to side elevation and alterations to driveway **Location:** 21 Cheshire Close Whiteley PO15 7JJ **No objections.**

4.4 Ref No: W23147/02 **Case No:** 14/01799/FUL **Case Officer:** **Applicant:** Wagamama **Proposal:** 2 no. new external parasols **Location:** Wagamama Unit A1 Whiteley Shopping Centre Whiteley Way Whiteley **No objections.**

4.6 Update on request that WCC reinstates permitted development rights for Whiteley properties where it is currently removed. **Ongoing.**

4.7 To review committee terms of reference **Some minor amendments were agreed, see below.**

4.8 To agree key objectives for the committee for 2014/15 **Perusing the reinstatement of permitted development rights to be maintained as a key objective.**

5. **To consider any recent applications** None.
6. **To report on unauthorised development** Approval still required for the rear entrance to Cornerstone CE Primary School
7. **To identify any unmanaged risks within this committee's remit** None.
8. **To review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
9. **Recent correspondence / reports from meetings of relevance to this committee**

WCC invitation to its annual Planning Tour.

Meeting closed 7.25pm

Planning Committee Terms of Reference adopted 6th June 2011, reviewed by Committee without amendment 23rd May 2012

Proposed amendments for 2014/15 in bold

The Planning Committee is constituted as a Standing Committee of Whiteley Town Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Planning Committee constituting a quorum.

~~The Chairman and Vice-Chairman to be elected annually by the Committee.~~

A record of all planning applications, the responses and eventual results shall be noted in the minutes of meetings.

The Committee shall have the authority to consider all planning applications pertaining to Whiteley Town and to recommend on the response to be submitted to Winchester City Council or other authorities as appropriate.

Any controversial applications shall be referred to the full Council. A time sensitive response may be made by the Committee Chairman or Clerk following a majority decision by the Committee.

Where an on site meeting is arranged all members of the Committee shall be notified, but not all have to be in attendance subject to the approval of the Chairman or Vice-Chairman

Where an application is subject to an appeal, the Committee is authorised to make written representation or to elect a member of the Committee to attend the hearing.

All formal correspondence shall be conducted through the Clerk of the Town Council wherever possible.

Minutes of all meetings are to be kept by the Committee and forwarded to the Town Clerk for circulation at full Town Council meetings.

The Committee is authorised to commit Town Council funds to a limit of £500 (Five hundred pounds) without formal Town Council approval provided that this amount has been provided for in the annual precept.

The Committee will meet as workload requires.

All members to attend a planning training session on appointment and further training at least every four years **or as required**.

** Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*