

Whiteley Parish Council

Recreation and General Purposes Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 17th September 2014 at 8.10pm.

Committee members present Pat Thew (Chairman), Malcolm Butler, Mike Evans, David Jenkins, Chris Wye.

Parish Councillor Vivian Achwal, three members of the public, Town Clerk Nicki Oliver

1. **To receive apologies for absence** Colin Bielckus, John Butter, Tasmin Smith.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**
Resident Brenda Hatch said there were no activities for girls, Mrs Hatch also asked what is happening with the conservation area and offered to fund a memorial bench for husband Vic Hatch a former parish councillor. **The Chairman advised that questions would be included in the Town Plan survey asking what facilities are needed for young people. The Chairman advised that the conservation area is being managed as a wildflower meadow in accordance with good practice. A memorial bench would be welcomed.**
4. **Meeting resumed to consider the following agenda items:**

4.1 To receive an update on Area K issues (Cllr Thew) **It was agreed to change the agenda item to deal with issues raised by all privately managed areas.**

4.2 To note any outstanding play area repairs and landscape maintenance issues

4.2.1 To receive update on project for inclusive play equipment for disabled children (Clerk) **Initial survey questions ready for circulation.**

4.2.2 Request for additional seating on the recreation ground **It was agreed to recommend to Full Council:**

The installation of two Neptune Beaufort benches by the entrances to the all weather pitches. Supply only cost £690 + VAT (Places for People to be asked whether they would contribute.)

The installation of three Streetmaster benches to the recreation ground, one to be a WW1 memorial bench with a Remembrance cross design.

Supply only cost £963 each + VAT

4.2.3 Proposal to widen path from leisure centre to all weather pitches – update (Clerk) **It was agreed not to proceed with this, remove from future agendas.**

4.3 To receive update on plans for events

4.3.1 Fireworks 2014 (Cllr Bielckus) Lantern workshop/procession proposal (Clerk) **Proposal to be discussed at the Fireworks meeting due to be held on 25th September**

4.3.2 Meadowside Music Festival 2014 (Cllr Thew/Cllr Jenkins) **Planning for 2014 is underway.**

4.4 To receive an update on the proposal to review Tree Preservation Orders on Whiteley trees, enquiry about Solent 2 SINC (Cllr Croft-Phillips) and request for a site tidy (Cllr Wye) **Work to tidy the vacant site is being carried out. Trees to be taken off the agenda as no progress has been made.**

4.5 To receive costed project suggestions with regard to possible offer of funding from Dawnus and opportunity to bid for the HCC Have Your Say grant. **Dawnus has been asked to consider funding the resurfacing of the skatepark.**

4.6 To review committee terms of reference **Some minor amendments agreed, see below.**

4.7 To agree key objectives for the committee for 2014/15 **Refer to next meeting.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee** None.

Meeting closed 9.10pm

Recreation and GP Committee Terms of Reference reviewed 23rd May 2012 and amendments adopted by Full Council 11th June 2012

2014/15 Amendments in bold

1. The Recreation and General Purposes Committee is constituted as a Standing Committee of Whiteley Town Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Committee constituting a quorum.
2. ~~The Chairman and Vice-Chairman to be elected annually by the Committee.~~
3. All formal correspondence shall be conducted through the Clerk of the Town Council wherever possible.
4. Minutes of all meetings are to be kept by the Committee and forwarded to the Town Clerk for circulation at full Town Council meetings.
5. The Committee will ensure compliance of all Health and Safety Regulations for Council employees, public, and property.
6. The Committee will liaise with other authorities regarding issues concerning recreation facilities, open spaces and the environment to ensure maximum benefits are derived for Whiteley residents.
The Committee will consider all other matters not obviously within the remit of the other Standing Committees and not allocated or covered by any other Committee.
7. The Committee is authorised to commit Town Council funds to a limit of £500 (Five hundred pounds) without formal Town Council approval provided that this amount has been provided for in the annual precept.
8. The Committee will meet as workload requires, at least every other month.

** Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*