

# Whiteley Parish Council

## Recreation and General Purposes Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 15<sup>th</sup> July 2015 at 8pm.

**Committee members present** Pat Thew (Chairman), Tasmin Smith (Vice-Chairman), Colin Bielckus, Malcolm Butler, John Butter, Hazel Croft-Phillips, Mike Evans, David Jenkins, Martin Neal.

Town Councillor Brenda Hatch, two members of the public, Town Clerk Nicki Oliver.

1. **To receive apologies for absence** None.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**  
Resident Keith Slack praised all those involved with the Meadowside Music Festival which he said was brilliant.
4. **Meeting resumed to consider the following agenda items:**

4.1 To receive an update on issues affecting privately managed areas of Whiteley (Cllr Thew) **There is ongoing unrest among Area K residents. Some are not paying the management fees which results in higher fees for everyone as there are costs involved in chasing up payments. The Chairman and Cllr Butler to liaise to discuss further.**

4.2 To note any outstanding play area repairs and landscape maintenance issues

4.2.1 To receive update on project to refurbish Meadowside play area: feedback from the tender evaluation process (Chairman/Clerk) **Nine companies were invited to tender in accordance with the ESPO Framework used. 7 provided designs and quotes. A panel of parents, councillors, clerk and the CEO of Hampshire Playing Fields Association used an agreed marking system to evaluate the seven tenders. A shortlist of three resulted: Eibe, Kompan and Sutcliffe who were invited to present their proposals to the panel in more detail.**

**The panel selected Sutcliffe to work with further to refine the proposals.**

**The Town Council and Sutcliffe hosted an exhibition of the proposals at the Meadowside Music Festival to consult on the initial designs.**

**Fundraising and further consultation is planned throughout the summer to be followed by a recommendation to Full Council in the autumn.**

4.2.2 Update on proposal for two benches, two picnic benches and a litter bin for the recreation ground (Cllr Smith) **All ready for installation, remove from future agendas.**

4.3 To receive update on plans for events

4.3.1 Fireworks 2014 feedback & 1<sup>st</sup> November 2015 (Cllr Bielckus) **Meeting to be arranged shortly.**

4.3.2 Meadowside Music Festival 11<sup>th</sup> July 2015 feedback (Cllr Thew/Cllr Jenkins) **Overwhelmingly positive feedback from those that attended. There were over 3,000 on the field mid-afternoon. There are a number of improvements to the event organisation to be discussed. Next year's festival to be held on 9<sup>th</sup> July.**

4.4 Report from Tree Preservation Sub-Committee (Cllr Smith) **Refer to next meeting.**

4.5 To receive costed future project suggestions

4.5.1 Christmas tree for town centre **Refer to next meeting.**

5. **To identify any unmanaged risks within this committee's remit** The Committee is considering recommending the placing of a high value contract for the extension to Meadowside play area requiring compliance with EU procurement legislation. The chosen method of tendering is via an ESPO Framework 115 - Outdoor Playground Equipment issue 4, guidelines are being followed.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Plans for the extension to Meadowside play area are being widely consulted on: Music Festival exhibition, Whiteley Voice, Town Council, Voice4Whiteley and Extraordinary Facebook page and groups, Town Council website.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee** A number of complaints have been received about the standard of hedge cutting in Marjoram Way, fence posts have been destroyed and trees and hedges poorly cut. Complaints have been passed to WCC.

Meeting closed 8.40pm