

Whiteley Parish Council

Recreation and General Purposes Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 17th June 2015 at 8.06pm.

Committee members present: Pat Thew (Chairman), Colin Bielckus, Malcolm Butler, Mike Evans, Brenda Hatch, David Jenkins.

Four members of the public, Town Clerk Nicki Oliver.

1. **To receive apologies for absence** John Butter, Hazel Croft-Phillips (approved absence), Martin Neal, Tasmin Smith (approved absence).
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 To receive an update on issues affecting privately managed areas of Whiteley (Cllr Thew) **Area K residents are campaigning to remove the existing management contractor as they feel charges are unfair.**

4.2 To note any outstanding play area repairs and landscape maintenance issues

4.2.1 To receive update on project to refurbish Meadowside play area including inclusive play equipment for disabled children. Agree procedure to evaluate tenders (Chairman/Clerk) **A panel of councillors, an independent advisor, parents/carers and Town Clerk will evaluate the tenders using a scoring system, three will be shortlisted and requested to fully present proposals allowing the final contractor to be chosen. Contract value £300K + VAT, part precepted and part of which will need grant funding.**

4.2.2 Update on proposal for two benches, two picnic benches and a litter bin for the recreation ground (Clerk) **All ordered, will be delivered shortly.**

4.2.3 Update on proposal for an additional storage cabin to house event equipment **Cabin installed.**

4.3 To receive update on plans for events

4.3.1 Fireworks 2014 feedback & 1st November 2015 (Cllr Bielckus) **Plans in hand.**

4.3.2 Meadowside Music Festival 11th July 2015 (Cllr Thew/Cllr Jenkins) **Plans progressing well.**

The Chairman noted that both events are self funding, so at no cost to Whiteley precept payers.

4.4 Report from Tree Preservation Sub-Committee (Cllr Smith) **Refer to next meeting.**

4.5 Annual Assembly – to receive feedback (Clerk) **The Chairman thanked the Clerk for organising. It was agreed that the format for the event works well and is worth repeating.**

4.6 To receive costed future project suggestions

4.6.1 Christmas tree for town centre **Refer to next meeting.**

- 5. To identify any unmanaged risks within this committee's remit** The Committee is considering recommending the placing of a high value contract for the extension to Meadowside play area requiring compliance with EU procurement legislation. The chosen method of tendering is via an ESPO Framework 115 - Outdoor Playground Equipment issue 4, guidelines are being followed.
- 6. Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Updates on work being carried out by this committee are included in the Whiteley Voice and on Facebook.
- 7. Recent correspondence/ reports from meetings attended of relevance to this committee** Meetings attended reported on above.

Meeting closed 8.34pm