

Whiteley Town Council

Recreation and General Purposes Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 17th May 2017 at 7.18pm.

Committee members present: Andy Baker (Chairman), David Jenkins (Vice-Chairman), Malcolm Butler, Hazel Croft-Phillips, Mike Evans, Morene Pinder, Bernie Rainer-Guy.

Two members of the public, Town Clerk Nicki Oliver

1. **To receive apologies for absence** Vivian Achwal, Colin Bielckus, Martin Neal, Pat Thew.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 To elect a Vice-Chairman for the ensuing year **David Jenkins elected.**

4.2 To review and agree committee objectives for 2017/18 **Refer to next meeting.**

4.3 To review committee terms of reference **Agreed that no amendments to the current terms of reference required. See over.**

4.4 To receive an update on issues affecting privately managed areas of Whiteley (Cllr Thew) **Cllr Butler has met with Countrywide who are willing to help with setting up a residents' management company.**

4.5 To note any outstanding play area repairs and landscape maintenance issues

- 4.5.1 To review park extension fund raising plans for 2017, report from the fundraising sub-committee (Cllr Baker/ Cllr Butler) **Morene Pinder to visit Co-op to discuss fundraising at Meadowside Music Festival.**
- 4.5.2 To consider Meadowside security issues, to receive proposals for cctv, to consider viability of a Neighbourhood Watch Scheme (Clerk) **Ongoing liaison with the cctv contractors while a detailed quote is prepared.**

4.6 To receive update /feedback on plans for 2017 events

4.6.1 Meadowside Music Festival 2017 (Cllr Neal) **Planning meeting held on 16th May, another due to be held on 22nd May.**

4.6.2 Fireworks 2017 (Cllr Bielckus) **Refer to next meeting.**

4.6.3 Parkrun (Clerk) **Parkrun appears to be very successful. No complaints have been forwarded to the Clerk.**

Agreed that the silent cinema can run events on 4th and 5th August.

4.7 Report from Tree Preservation Sub-Committee (Cllr Jenkins) **Refer to next meeting.**

4.8 Report on project to prepare a paper to highlight the potential for current and future Whiteley houses and gardens to become more wildlife friendly (Cllr Croft-Phillips/Clerk)
Refer to next meeting.

4.9 To receive costed future project suggestions **No current proposals.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee** None.

Meeting closed 7.43pm

Recreation and GP Committee Terms of Reference reviewed 23rd May 2012 and amendments adopted by Full Council 11th June 2012

Reviewed and amended 17th September 2014

Reviewed without amendment 17th May 2017

1. The Recreation and General Purposes Committee is constituted as a Standing Committee of Whiteley Town Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Committee constituting a quorum.
2. All formal correspondence shall be conducted through the Clerk of the Town Council wherever possible.
3. Minutes of all meetings are to be kept by the Committee and forwarded to the Town Clerk for circulation at full Town Council meetings.
4. The Committee will ensure compliance of all Health and Safety Regulations for Council employees, public, and property.
5. The Committee will liaise with other authorities regarding issues concerning recreation facilities, open spaces and the environment to ensure maximum benefits are derived for Whiteley residents.
The Committee will consider all other matters not obviously within the remit of the other Standing Committees and not allocated or covered by any other Committee.
6. The Committee is authorised to commit Town Council funds to a limit of £500 (Five hundred pounds) without formal Town Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires, at least every other month.
8. Prospective committee members to attend HALC or similar Core Skills training prior to appointment and refresh at least every four years.

** Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*