

Whiteley Parish Council

Strategic Development and Policy Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on 22nd June 2011 at 9.10pm.

Parish Council Committee members present: Mike Evans (Chairman), Roland Diffey, David Jenkins, Colin Bielckus, Pat Thew.

Parish Councillors Lydia Sullivan, one member of the public, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** None.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 To elect members to the Committee if required **It was agreed not to elect further members at present.**

4.2 To review issues concerning proposals for North Whiteley and reports to be made to the North Whiteley Development Forum **Terrence O'Rourke has invited local representatives to a meeting 6.30pm Monday 27th June ahead of the next North Whiteley Forum meeting to explain work to date.**

4.3 To review issues concerning Whiteley Village redevelopment and proposal for hub/extension to Meadowside Leisure Centre **Notes of a meeting with WCC attended by the Chairman, Cllr Thew and Clerk on 17th June were circulated to members. The first floor of the extension will be for the sole use of the Parish Council under a license agreement with WCC.**

A special edition of the Whiteley Voice, funded by British Land, is to be delivered to every household explaining the proposed enabling works for the redevelopment of Whiteley Village.

4.4 To review committee terms of reference **Agreed to amend item 3 to read All *official* correspondence...**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** See item 4.3 regarding the special edition of the Whiteley Voice.
7. **Recent correspondence / reports from meetings of relevance to this committee**
Invitation to briefing by Terrence O'Rourke 27th June; notes from meeting held with WCC to discuss the hub 17th June circulated to members.

Meeting closed 9.40pm

Review of SD&P Committee Terms of Reference (recommended to Full Council 4th July 2011)

1. The Strategic and Policy Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be the Parish Council Chairman, Vice-Chairman and Committee Chairmen and up to two members of the Council elected by the Committee.
2. The Parish Council Chairman will chair the Committee.
3. All **official** correspondence should be conducted through the Clerk of the Parish Council wherever possible.
4. The Parish Clerk will keep minutes of all meetings for circulation at full Parish Council meetings.
5. The Committee will consider major development and strategy issues affecting Whiteley and make recommendations to Full Council. Responsibilities will include North Whiteley MDA, Whiteley Village redevelopment and proposal for Parish Hub, responses to Local Development Framework consultations, developing and pursuing a Parish Plan action plan, devolution and the review of Council policy and strategies. These responsibilities will be reviewed and revised from time to time.
6. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires.