

Whiteley Town Council

Strategic Development and Policy Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on 17th September 2014 at 9.10pm.

Committee members present Mike Evans (Chairman), David Jenkins (Vice-Chairman), Malcolm Butler, Pat Thew, Chris Wye.

Parish Councillor Vivian Achwal, three members of the public, Town Clerk Nicki Oliver.

1. **To receive apologies for absence** Colin Bielckus.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**
Resident Keith Slack asked when a decision on the permanent opening of Yew Tree Drive was due to be made. **The Chairman advised that HCC will make a decision on 4th November 2014.**
4. **Meeting resumed to consider the following agenda items:**
 - 4.1 To review issues concerning proposals for North Whiteley and reports to be made to the North Whiteley Development Forum – proposal to deliver an information leaflet to residents and businesses. **A draft information leaflet has been circulated to councillors, the North Whiteley Consortium is funding the printing and delivery.**
 - 4.2 To review issues concerning Whiteley Village redevelopment – cinema proposals **The cinema is progressing according to the programme. Rock Up Whiteley is due to open in October.**
 - 4.3 To review Broadband availability issues for Whiteley residents **No further update.**
 - 4.4 To progress campaign to secure the opening of Yew Tree Drive to all car users **See item 3 above.**
 - 4.5 To receive HCC report on feasibility of opening Marjoram Way and layout adjustments to Leafy Lane to deter business park traffic, following meeting held with Cllr Woodward 1st July 2014 (Chairman) **Report circulated, the opening of Marjoram Way and further work to Leafy Lane is unlikely.**
 - 4.6 To progress an emergency plan for Whiteley – to review priorities in view of agenda item 4.5 above (Cllr Harper) **Refer to next meeting.**
 - 4.7 Proposal to prepare a town plan – to review draft survey questions (Clerk) **Questions to be circulated.**
 - 4.8 To update the Council and councillors' training and development plans **Refer to next meeting.**

4.9 To consider whether to adopt a Basic Allowance scheme for councillors (Chairman) **Item withdrawn.**

4.10 To review committee terms of reference **Some minor amendments agreed, see below.**

4.11 To agree key objectives for the committee for 2014/15 **Refer to next meeting.**

4.12 To review and update policies:

4.12.1 Model Publication Scheme

4.12.2 Community Engagement Strategy

4.12.3 Council's Corporate Strategy

Refer above to next meeting.

5. To identify any unmanaged risks within this committee's remit None.

6. Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available Continue to monitor.

7. Recent correspondence / reports from meetings of relevance to this committee

Chairman, Cllr Butler and Clerk attended an initial meeting with Whiteley Businesses organised by Whiteley Shopping. The North Whiteley Consortium gave a presentation on the proposals for North Whiteley. Travel and parking issues were discussed.

Meeting closed 9.50pm

SD&P Committee Terms of Reference adopted by Full Council 4th July 2011 reviewed by Committee 23rd May 2012 with no amendments

Amendment to item 1 agreed 1st July 2013 membership restricted to Chairman and Committee Chairmen

1. The Strategic and Policy Committee is constituted as a Standing Committee of Whiteley Town Council. **The Committee composition shall be the Town Council Chairman and Committee Chairmen, Committee Vice-Chairmen to deputise if necessary. Three Strategic and Policy Committee members to constitute a quorum.** ~~Vice-Chairman and Committee Chairmen and up to two members of the Council elected by the Committee.~~
2. The Town Council Chairman will chair the Committee.
3. All formal correspondence shall be conducted through the Clerk of the Town Council wherever possible.
4. ~~The Town Clerk will keep minutes of all meetings for circulation at full Town Council meetings.~~ **Minutes of all meetings are to be kept by the Committee and forwarded to the Town Clerk for circulation at full Town Council meetings.**

5. The Committee will consider major development and strategy issues affecting Whiteley and make recommendations to Full Council. Responsibilities will include North Whiteley MDA, Whiteley Village redevelopment and ~~proposal for Town Hub, responses to Local Development Framework~~ **Local Plan** consultations, developing and pursuing a ~~Town Plan~~ **Action Plan**, devolution and the review of Council policy and strategies. These responsibilities will be reviewed and revised from time to time.
6. The Committee is authorised to commit Town Council funds to a limit of £500 (Five hundred pounds) without formal Town Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires.