

Whiteley Town Council

Strategic Development and Policy Committee

Minutes of a meeting of the above Committee held in the Council Rooms at Meadowside Leisure Centre, Whiteley on Wednesday 15th June 2016 at 8.26pm.

Committee members present Mike Evans (Chairman), David Jenkins (Vice-Chairman), Colin Bielckus, Malcolm Butler, Tasmin Smith.

Town Councillors Vivian Achwal, Andy Baker, Morene Pinder and Pat Thew, one member of the public, Town Clerk Nicki Oliver.

1. **To receive apologies for absence** No absences.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 Internal Control and Risk Assessment actions for 2016/17

4.1.1 To update the Town Council's Strategy for 2016/17 **Refer to next meeting.**

4.1.2 To review, identify and adopt key objectives for this committee **The following objectives were agreed:**

1. **Continue planning with Winchester City Council (WCC), Hampshire County Council (HCC), North Whiteley Consortium and other bodies to establish immediate and future infrastructure requirements for development to the North of Whiteley including early extension of Bluebell Way and Whiteley Way and other affected routes, primary and secondary schools and sports facilities.**
2. **Continue to develop a highways strategy for Whiteley including consideration of emergency planning issues.**
3. **Continue to pursue devolution of services from principal authorities to Whiteley Town Council.**
4. **Continue to work in partnership with British Land and Whiteley Shopping management to ensure that developments reflect local requirements.**
5. **Continue to work in partnership with Whiteley Businesses the Business Park Forum.**

4.1.3 To review the Complaints procedure **Reviewed with no proposed amendments.**

4.1.4 To consider adopting a fraud and anti-corruption policy – working with the Finance Committee **Refer to next meeting.**

4.1.5 Proposal to adopt a Document Retention Policy to meet the requirements of the Freedom of Information Act **Agreed to recommend the Document Retention Policy to Full Council for adoption. Draft to be amended to include the location of the documents.**

- 4.2 To review issues concerning proposals for North Whiteley.
- 4.2.1 Update on s106 issues **WCC Director of Operations has advised that the Town Council will receive a copy of the draft s106 issues relevant to the Council.**
 - 4.2.2 Update on proposals for a secondary school and all weather pitches **HCC is keen to begin the new school as soon as the access road is completed. WCC has advised that if the pitches are not started as programmed the Town Council will be given the funds to procure the work.**
 - 4.2.3 Update on the construction traffic management plan **Not yet available.**
 - 4.2.4 Update on programme for highways infrastructure improvements **Update from Highways England and Hampshire County Council awaited.**
- 4.3 To review Broadband availability issues for Whiteley residents **Briefing from BT awaited.**
- 4.4 To receive an update on the progress of an emergency plan for Whiteley **Cllr Butler has received some positive feedback from HCC. Next meeting of the steering group to be arranged.**
- 4.5 To update the Council and councillors' training and development plans **Refer to next meeting.**
- 5. **To identify any unmanaged risks within this committee's remit** None.
 - 6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
 - 7. **Recent correspondence / reports from meetings of relevance to this committee** None.

Meeting closed 8.46pm